

RAPID EMPLOYMENT JOB TRAINING GRANT



UP TO

\$1.3 MILLION

AWARDED TO
GRANT
RECIPIENTS
WHICH INCLUDES
UP TO

\$5,000

PER NEW
EMPLOYEE



Reimbursement requests may occur at most once a month for training expenses from

**MARCH 1,
2020
TO
SEPTEMBER 1,
2020**

In response to the unemployment impact of COVID-19, Arizona has established a financial program to support employers and continue reenergizing Arizona's economy. The Rapid Employment Job Training Grant provides support by reimbursing costs associated with training substantial numbers of new employees quickly.



What costs are covered?

The grant covers approved training or course development costs for the time and expenses associated with new employees in dedicated training environments.



Instruction costs



Training materials



Travel costs



Equipment & machinery



Venue



Wages

Uncovered costs: food & beverages, training program application costs, relocation expenses, fringe benefits



Who qualifies?

Public or private organizations, entities or sole proprietorships who have hired **new employees** and provided online or in-person training.

Non-eligible: churches, schools, and public service corporations



How to apply

Applying for the Rapid Employment Job Training Grant is a simple process. The application will require a brief explanation of the company's training to be provided, identification of a training provider, if applicable, and the calculation of a training budget.

Applications are accepted on a rolling basis until September 1, 2020. Applicants will be notified by email if they are awarded a grant.

[Complete the application here.](#)



Who counts as a new employee?

New employees hired from March 1, 2020 to September 1, 2020.



Expediting Your Hiring

Arizona's Job Training Grants

The Arizona Commerce Authority also houses a Job Training Grant. Though similar in its mission to relieve the costs of providing quality training for new employees, the Rapid Employment Job Training Grant Program is designed for businesses looking to **immediately train new employees**.

	RAPID EMPLOYMENT JOB TRAINING GRANT	VS.	TRADITIONAL JOB TRAINING GRANT
Purpose	Reimburse training expenses related to hiring/training between March 1, 2020 and September 1, 2020		Reimburse job-specific training expenses for hiring/training that occurs over 12-18 months; hiring and training must occur after the application submission date, not retroactively
Scope of Expenses	Broad except for those prohibited by statute (see below); trainee wages allowed for time dedicated to training		No trainee wages, limits on site/venue costs and other expenses
Submission Process	Few forms filled out and submitted via online portal on a rolling basis		Multiple forms submitted via online portal by a predetermined date
Approval Process	Committee reviews applications; no contract (approval letter only)		May be competitive depending on response; mutually executed contract; 1% processing fee
Reimbursement Request Process	Submit form and a couple of documents for due diligence		Submit form and several supporting documents, including unemployment tax and wage reports; all expenses must be paid in full and all training must be complete at the time of reimbursement
Reimbursement Request Timing	At most once a month		Quarterly progress reports
Total Per Applicant Cap	\$1.3 million per statute		\$1.3 million per statute
Per Employee Cap	\$5,000 per new employee		\$8,000 per new employee small/rural; \$5,000 per new employee urban – payment limited to the net increase in total employment
Multiple Approvals	May have multiple approvals for the same entity		Only one active contract per entity
Match Requirement	No		Minimum 25% Match Requirement
Qualifying Wage Rate	None		Based on County Median Wage; location and size of entity

Prohibited Costs (see A.R.S. §41-1544(I)):

1. Fringe benefits, food and beverages, recruitment and signing bonuses for trainees and trainers.
2. Employer costs to complete a program application.
3. Except for small businesses [fewer than 100 employees], training expenses for partners or corporate officers.
4. Employee relocation expenses.
5. Training or course development costs that are not part of the employer's approved training plan.
6. Costs for assessing the training needs of employees.
7. Drug or other testing costs for employee screening or prescreening purposes.
8. Costs for trade shows and conferences or seminars that do not result in a skill certificate that is earned by an employee.